

SRI KRISHNA SMARAK VIKAS SAMITI  
**OFFICE OF THE COMMISSIONER,**  
**PATNA DIVISION, PATNA**

**EOI BOOKLET  
TO  
OPERATE AND MAINTAIN  
FOOD COURT  
AT  
GANDHI MAIDAN, PATNA**

1. Sale of Tender Document : 03/06/2017 till 05.00 PM
2. Last date for submission of  
tender document : 06/06/2017 till 01.00 PM
3. Opening of Tender : 06/06/2017 on 03.00 PM

**Signature of Authorised Signatory**  
Stamp of SKSVS

## **INTRODUCTION**

Sri Krishna Smarak Vikas Samiti (SKSVS) is a non-profit society registered under the Society Registration Act 21, 1860. It is a body bestowed with authority for management of Gandhi Maidan and Sri Krishna Memorial Hall, Patna.

The proposed Food Court envisages a composite facility with temporary seating arrangement and movable food stalls. All structure and materials proposed shall be eco-friendly in nature and should be equipped with modern mechanized cooking equipment, appropriate servicing arrangement, garbage disposal under one umbrella and implemented most hygienically.

SKSVS is seeking a professional agency to operate and maintain portable Food Court at Gandhi Maidan, Patna. Hence this Expression of Interest (EOI) is called from the interested and suitable company/ firm/agency.

### **Description of Food Court**

Three designated places in Gandhi Maidan, Patna near Gate No. 5 and Gate No.7 are proposed for setting-up portable/ mobile food court, the details of which can be obtained from the office of SKSVS. However, these proposed areas may be altered at the discretion of the SKSVS. SKSVS would provide designated places in Gandhi Maidan for parking of portable/ mobile food court van/ wagon. The operational timing of the portable/mobile food court shall be fixed by SKSVS, which can be changed from time to time as per the emergent situation or necessity.

The portable/ mobile food court van/ wagon shall move in and out of Gandhi Maidan premises everyday as per the operational timing of food court.

### **Eligibility Criteria**

Expression of Interest (EOI) shall be evaluated in two stages:-

#### *1. Technical evaluation of proposal*

- a) Annual Turnover during the last 3(three) years (2014-15, 2015-16 & 2016-17) should be a minimum Rs.50 lakh. (average) - Details to be attached.
- b) Service Tax Reg. Number – Details to be attached.
- c) EMD of Rs. 5000/- (Five thousand only)- To be attached.
- d) Presentation of its plan, design and operation of the portable food court- Document/ CD etc. to be attached for presentation.

## 2. Financial Bid (Separate sealed envelope)

The Agency shall be selected after fulfilling the terms & conditions of the technical bid and the bidder who offers the highest amount will be considered.

Financial proposal would be the net amount payable to SKSVS on a monthly basis.

SKSVS reserves the right to verify the claims made by the Bidders and to carry out the capability assessment of the Bidders and the SKSVS decision shall be final in this regard. SKSVS may, in its absolute discretion, waive any of the conditions and/or requirements in the EOI in respect of any or all of the bidders.

### Obligations of the Food Court agency

1. The Agency shall use only the space earmarked for the food court, and shall not use any other space for any other purposes or for any advertisement except display of name of its shop / items.
2. The Agency shall use cooking & serving space as specified by SKSVS on the ground.
3. The proposed food court at Gandhi Maidan must strive to carve out a distinct identity for itself in tune with the local ecology, environment and its ambience. It is not meant to add upto "one more cuisine destination" in the city. It has to orient itself on the USP of 'quality with hygiene'. There would be absolutely no compromise on this USP for the proposed food court.

All structure and materials proposed shall be eco-friendly in nature and appropriate servicing arrangement, garbage disposal under one umbrella and implemented most hygienically and comprising the following services:

- a. Cooking and Serving Meals.
  - b. Meal should be Vegetarian and Non-vegetarian offering a multi-cuisine choice for the clients including Indian (including North Indian and South Indian dishes), Chinese, Thai, Tibetan and Continental menu, Punjabi, Rajasthani, Bihari Food Delicacies etc.
  - c. Ice creams, Bakery items.
  - d. Fruit juices, Health fitness juices etc.
  - e. Deployment and supervision of required man-power for the above mentioned
- All these have to be executed after getting clearance from SKSVS. The Agency shall not sell any other items without permission from SKSVS. SKSVS holds all rights to either allow or not to allow selling of any food item/s.

4. The Agency shall not use substandard serving material.
5. The agency is responsible for maintaining cleanliness and hygiene at the area at all times.

### **Declaration of Successful Bidder**

Approval of the proposed plan, design and operation of the portable food court would require approval from SKSVS. The Plan, design and operation can be amended or modified by SKSVS.

### **Notification**

SKSVS will notify the Successful Bidder by a Letter of Award (LOA) that its Proposal has been accepted.

### **Right to accept or reject proposal**

SKSVS reserves the right to accept or reject any or all of the Proposals without assigning any reason.

SKSVS reserves the right to invite revised Proposals from Bidders with or without amendment of the Tender Document at any stage, without liability or any obligation for such invitation and without assigning any reason.

### **Terms and Conditions**

- 1) The SKSVS shall provide the scheduled space to the Agency for 11 months. The agreement will be made and executed for 11 months only commencing from the date of agreement.
- 2) The Agency will have to pay the fixed monthly rent to the SKSVS. The Agency shall pay the agreed monthly charges in advance by fifth day of every month by means of D.D drawn in favour of SKSVS.
- 3) The successful Agency shall give bank guarantee/DD from the Nationalized bank located in Patna of Rupees Five Lakhs as security, which shall be valid for 11 months and shall be returned to the Agency after the expiry/termination of the allotment period.
- 4) If there is any damage to any public property/ facility at Gandhi Maidan or any payments due to SKSVS or any demand from any authority to SKSVS regarding dues payable by the Agency, the Bidder shall be liable to pay the same, failing which SKSVS will take action against the Agency. SKSVS can also encash the bank guarantee/DD held in security to realize this payment.

- 5) The Agency shall obtain prior permission of SKSVS before carrying out any modifications of structures or before putting any furniture and fixtures in the food court area/ structure.
- 6) Inspection of the food court area/ space may be conducted by any officer/ employee of SKSVS at any time and day. All damages/breakages etc. noticed by this team will be set right by Agency within a fortnight, failing which SKSVS will carry out repairs/ renovation works and debit the cost to Agency.
- 7) The Agency shall obtain all necessary and statutory permissions and licenses from various departments like fire department/sales tax department and any other concerned departments for running the food court.
- 8) The Agency shall pay Electricity charges, water bill and all other dues related to food court.
- 9) The operation of the food court timings shall be as per directions of SKSVS.
- 10) The Agency shall obtain approval of menu from the SKSVS and display the rates prominently in the food court premises. Without prior approval of SKSVS, no item can be added to the menu and offered for sale by the Agency.
- 11) The Agency shall hand back the food court space along with adjoining infrastructure in original condition to the SKSVS.
- 12) The Agency shall carry out only the specified approved activities in and around the food court and shall not carry any unspecified activities in contravention with the agreement. If the Agency indulges in carrying out any unapproved activities the SKSVS shall be at liberty to cancel the agreement after giving fifteen (15) days written notice to the Agency.
- 13) The Agency shall maintain and develop the food court without causing any damages to the park, its surroundings and the environment during the period of agreement.
- 14) The SKSVS reserves the right to cancel allotment at any point of time after giving fifteen (15) days written notice to the Agency and also the right to inspect and control the development and operational work undertaken by the Agency at all times and the Agency shall obey the orders and directions issued by the SKSVS in the developmental work of the food court. However, in emergent/exceptional circumstances, the operation of the food court can be stopped by SKSVS without any prior notice.
- 15) Complete hygiene and Cleanliness has to be maintained in the allotted area. Any litter

thrown anywhere in the park area due to the activities of the Person/Firm/Agency has to be cleared/collected by the Agency only.

- 16) Selling of any tobacco products is completely banned inside the premises.
- 17) Any other condition found necessary by SKSVS management shall be included after discussion in the agreement.
- 18) The above Terms and Conditions are included in the agreement.

Agency agreeing the above terms and conditions, satisfying the above eligibility conditions and interested in running the above activities should give the **financial bid** with their agency profile.

FOR REFERENCE ONLY

**Technical Bid**  
**Particulars of the Company/ Firm**  
**(Please submit along with documentary evidence)**

A bidder shall submit Technical Bid and Financial Bid in separate sealed envelopes contained in another envelope containing both the Financial and Technical Bid. A bidder shall not submit more than one bid.

S.No.	Particulars			
01	Name of the Company/ Firm			
02	Type of the Company whether, Proprietorship, Partnership Etc.			
03	Name and Address of the Proprietor/Partners/Directors of the Company.	(i)		
		(ii)		
		(iii)		
04	Registered Office Address and Telephone / Mobile Number & Email address.  Local Contact Address/ Telephone / Mobile Number.			
05	Turnover of the Company/ Firm during the last 3 years.	2014-15	Rs.	Lakh
		2015-16	Rs.	Lakh
		2016-17	Rs.	Lakh
06	Service Tax Registration Paper (Photocopy)			

**Signature of the applicant with Seal**

**Office of the Commissioner, Patna Division-cum-Chairman  
SRI KRISHNA SMARAK VIKAS SAMITI, (S.K.S.V.S.), PATNA (BIHAR)**

**FINANCIAL BID  
(To Be Given on Applicant's letter head)**

**Financial bid envelope should contain the following :-**

SI. No.	Details of scope of work	Amount in Rs. per month payable to SKSVS on a monthly basis
1.	As mentioned in the tender document.	

**Declaration:** I/We declare that, the information given above is correct to the best of my knowledge and understanding. In case it is found false/incorrect, at any stage, SKSVS may terminate the contract and could take suitable actions against the company/firm/agency. I/We have read/gone through the terms, conditions, rules, guidelines etc. of the tender work. I/We agree to operate and maintain the portable food court at designated places in Gandhi Maidan as mentioned in the tender document @ Rs. ....(In words..... per month for eleven months).

Date:- (Signature/s of the Tenderer /Authorized person  
Place:- Full Name/s:.....  
Designation: .....  
Stamp: .....

(Please put signature and name on every page of Bid Document and Enclosures.)

**Signature of Authorised Signatory**  
Stamp of SKSVS