

## TENDER NOTICE

### COMMISSIONER'S OFFICE, PATNA DIVISION, PATNA.

Sealed quotations on plain paper for maintenance, upkeep and operation of Audio System and the Electrical System of the Shri Krishna Memorial Hall, situated north of Gandhi Maidan, are hereby invited to reach the office of the Commissioner, Patna Division, Patna on or before 12.11.2009 by 4.30 P.M. The interested persons/parties/firms should have electrical contractor's licence issued by Electrical Inspector, Government of Bihar. Such persons/parties/firms will be required to quote or offer monthly rates in their tenders.

The agency shall have to operate the above systems during the period the auditorium is in use and shall be liable for proper maintenance thereof and perform daily, weekly, monthly & annual checking related cleaning and overhauling. The agency shall be liable for complete security and safeguard of system & shall be liable to pay for any loss and damage caused to the system due to negligence or improper upkeep. A copy of detailed terms and conditions may be obtained from the office of the undersigned on any working day and may be also downloaded from <http://patnadivision.bih.nic.in>. Interested party/firm is required to enclose a bank draft of Rs. 2000/- (two thousand) as security deposit in favour of "**Shri Krishna Smarak Samiti**", Patna.

The quotations will be opened on 12.11.2009 at 05.00 P.M. in the Commissioner's Office Chamber in the presence of parties/persons/ firms or their authorised representatives. The right to accept/reject any or all offers without assigning any reasons is reserved.

Commissioner,  
Patna Division, Patna.

## TERMS AND CONDITIONS

1. The agency shall be liable for operating the whole electrical and Audio System inside and outside the Hall, the Conference Hall and the premises till the function is over. There shall be no binding of working hours and no binding of any extra payments for extra hours of work.
  
2. The agency shall be liable for complete security and safeguard of the electrical & sound system, and shall be liable to pay for any loss and damage caused to the system due to its negligence or improper upkeep.
  
3. The agency shall be liable for proper maintenance and upkeep of the above electrical, audio system and water motor pump and perform daily, weekly, monthly, and periodical checking, cleaning, overhauling of the system. For this purpose the agency shall maintain log book(s) and observe statutory requirements for safety and operation & maintenance of the system and take all necessary precautions. The Samiti shall have the power to have the upkeep by the agency checked up through its authorised representative from time to time.
  
4. The agency shall be liable to make all arrangements on its own of specialised tools including tapes fuses etc., as and when required for proper maintenance and smooth operation of the system.
  
5. The agency shall not take out any parts/equipments of the system without the permission of the Samiti.
  
6. The Samiti shall be responsible for replacement of defective spare parts, fitting tubes, bulbs etc. For this, agency shall have to take the permission of the

Chairman and change the parts of system with new spare parts for which he shall be paid the cost at the rate approved by the Chairman. However, labour component involved i.e. dismantling, refitting of motors, bulbs, any other parts, and repair of any defective electrical accessories such as motor wiring and water pump etc. shall be met by the agency. Agency shall be also liable for motor rewinding etc. where and when it is needed.

7. If Samiti feels that agency is not performing assigned job properly, it shall be within the competence of the Chairman -cum- Commissioner, Patna Division, Patna to decide a fine, which will be adjusted from the bill of agency.

8. If the Samiti feels that the agency is not performing assigned job properly, it shall be within the competence of the Samiti to terminate the services & agreement of the agency.

9. This agreement will be operative for one year.

**Signature of duly authorised  
representative on behalf of  
Shrikrishna Memorial Bhawan  
Vikas Samiti, Patna.**